The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2016-17

1. Details of the Institution

1.1 Name of the Institution

Anchal College, Padampur

1.2 Address Line 1

At-Padampur

Address Line 2

Po-Rajborasambar

City/Town

Padampur

State

Odisha

Pin Code

768036

Institution e-mail address

acpprincipal3@gmail.com

Contact Nos.

06683-223424

Name of the Head of the Institution:

Dr. Lalitendu Nayak

Tel. No. with STD Code:

06683-223424

Mobile: 9437092766

Name of the IQAC Co-ordinator: Dr. Manoj Kumar Pradhan

Mobile: 9937691893

IQAC e-mail address: Iqacanchalcollege2014@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* ORCOGN12572

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC) /20 A & A/ 33.2   Dt.16.Dec.2016

1.5 Website address: www.anchalcollege.org

Web-link of the AQAR: www.anchalcollege.org//IQAC

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	73.70	2006	05 YRS
2	2nd Cycle	B	2.21	2016	05 YRS
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01.07.2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College Yes [ ] No [ ]

Autonomous college of UGC Yes [ ] No [ ]

Regulatory Agency approved Institution Yes [ ] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

        Urban [ ] Rural [√] Tribal [ ]

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

      Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

 Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

 TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

 Others (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)* | Sambalpur University, Jyoti Vihar Burla, Odisha |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [NA]

University with Potential for Excellence   [   ]   UGC-CPE   [   ]

DST Star Scheme   [   ]   UGC-CE   [   ]

UGC-Special Assistance Programme   [   ]   DST-FIST   [   ]

UGC-Innovative PG programmes   [   ]   Any other (*Specify*)   [   ]

UGC-COP Programmes   [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers   [05]

2.2 No. of Administrative/Technical staff   [01]

2.3 No. of students   [02]

2.4 No. of Management representatives   [   ]

2.5 No. of Alumni   [   ]

2. 6 No. of any other stakeholder and

     community representatives   [   ]

2.7 No. of Employers/ Industrialists   [   ]

2.8 No. of other External Experts   [02]

2.9 Total No. of members   [10]

2.10 No. of IQAC meetings held   [04]

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [02]

Non-Teaching Staff Students [ ]   Alumni [ ]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of **Seminars**/Conferences/ **Workshops**/Symposia organized by the IQAC

Total Nos. [03]   International [ ]   National [ ]   State [01]   Institution Level [02]

(ii) Themes

> **Seminar Theme**
> 1.   Human right- on the cross roads
> 2.   Use of probability in different fields
>
> **Workshop Theme**
> 1.   West zone level YRC study cum training camp

2.14 Significant Activities and contributions made by IQAC

The main role of IQAC is to internalise a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by IQAC throughout the year. The IQAC has organised a state level seminar on "Human Right on the Cross Roads" An institutional level orientation programme on newly introduced CBCS system has been conducted to acquaint both learners and teachers with the new system for quality enhancement, Internal academic and administrative audit has been conducted. The IQAC has been involved in preparing many reports highlighting the various activities of the College. Besides, IQAC hold its regular meetings to discuss plans, feedbacks and other quality development of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Completion of construction of 1st floor building on the existing ground floor for classroom purpose. 2. Wi-fi facility within the campus. 3. Face lifting of college campus and renovation. 4. Holding of Departmental seminar at regular interval. 5. Functioning of separate Lavatory for staff and students. 6. Plantation programme 7. To Conduct state/ National level seminars.	1. Classes are running smoothly on the newly constructed building. 2. Wi-fi facilities installed by JIO has been made operational. 3. A new garden has been developed where rare herbs are planted and also seasonal flowers are there. Renovation of class room proposal has been submitted to RUSA. 4. A majority of departments are conducting seminars in which students are presenting their course papers. 5. A separate Lavatory with up-gradation has been made operational for staff and students. 6. New plants have been planted during Vana Mahotsava. 7. Conducted state level seminar on Human rights on the cross roads.

*The Academic Calendar of the year is attached as **Annexure I.***

2.16 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [√]

Provide the details of the action taken

The AQAR was placed before the esteemed member of IQAC for approval. After analysis of various clauses and with slight modification it was approved.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	03

1.3 Feedback from stakeholders*   Alumni [√] Parents [√] Employers [ ] Students [√]
(On all aspects)

Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, it is designed and revised by the University from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	38	07	-	07

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	03	NIL	07	-	-	07	03	28	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

-		-		07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	04	48
Presented papers / Poster		04	03
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Teaching is imparted basically through lecture method and demonstration. However each department organise seminars where all students present papers through power point. To give better exposer to students various web links are provided to them.

2.7 Total No. of actual teaching days during this academic year

175

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Affiliated University conduct examination and evaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study - 04

2.10 Average percentage of attendance of students

72%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	151	10.60	8.61	23.18	22.52	56.29
Science	119	25.21	31.09	7.56	15.97	54.62
Commerce	15	-	-	-	40.00	40.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

At the beginning of each year IQAC finalise the academic calendar of the college. IQAC collect the students feedback and take the follow-up action of feedback. Academic audit is done by the Principal and Academic Bursar and it is analysed in the IQAC. Meeting of Head of Departments are conducted to plan academic activities. Lesson plans and progresses are maintained by the teachers.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	50
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	05	-	17
Technical Staff	04	04	-	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Being a grant in aid Non-Govt. undergraduate college, the research facilities are limited. However, IQAC encourages the teachers to apply for minor and major research projects to UGC.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	07	-	-
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects			-	
Minor Projects			-	
Interdisciplinary Projects			-	
Industry sponsored			-	
Projects sponsored by the University/ College			-	
Students research projects *(other than compulsory by the University)*			-	
Any other(Specify)			-	
Total			-	

3.7 No. of books published   i) With ISBN No [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from - NA

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences organized by the   Institution

Level	International	National	State	University	College
Number			01		02
Sponsoring agencies			UGC		College

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [_]   National [_]   Any other [_]

3.14 No. of linkages created during this year [_]

3.15 Total budget for research for current year in lakhs :

From Funding agency [_]   From Management of University/College [_]

Total [_]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

-

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -   SRF -   Project Fellows -   Any other   -

3.21 No. of students Participated in NSS events:

University level -   State level -

National level 01   International level -

3.22 No. of students participated in NCC events:

University level -   State level -

National level 04   International level -

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum | - | College forum | 11 |

NCC | 02 | NSS | 05 | Any other | 04 |
(YRC)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- West Zone Level YRC, Study-cum-Training Camp

- Celebration of World's AIDS Day

- Blood donation and Blood Grouping Camp

- Active Citizenship Programme

- Awareness Programme

- Career Counselling Programme

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24524 sq. mtrs.	-	-	24524 sq. mtrs.
Class rooms	18	03	College	21
Laboratories	07	-	-	07
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Salaries and Income Tax Calculations of employees are computerized. Notices are uploaded in the college digital notice board. Admit cards, mark sheets, examination programme and other students' information generated by the use of software in the examination section. Library is semi-automated. Internet facility is available in the library for the students and faculties.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20976	1381395.00	616	236423.00	21592	1617818.00
Reference Books	5102	1038584.00	250	247246.00	5352	1285830.00
e-Books	-	-	-	-	-	-
Journals	276	-	12	4990.00	282	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	3913	187501.00	75	13931.00	3988	201432.00

4.4 Technology up gradation (overall)

	Total Computers	No. of Computers in Computer Labs	Internet	Browsing Centres	No. of Computers in Computer Centres	No. of Computers in Office	No. of Computers in Depart-ments	No. of Computers in Others
Existing	60	39	BSNL OFC Connectivity with 10 MBPS Speed and Availability of Jio WiFi throughout the College Campus		05	03	08	05
Added	-	-			-	-	-	-
Total	60	39			05	03	08	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college has 32 seated computer laboratory with internet access which is used by student and staff though out the year. Students are trained to prepare Power Point Presentation in their departmental seminars.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.30

ii) Campus Infrastructure and facilities

0.50

iii) Equipments

0.10

iv) Others

0.40

Total :

1.3

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC make aware the students to participate in Health checkup, Blood grouping and eye testing camps which are organised by the college inviting medical technicians. SSG and free studentship are provided to economically backward students. Remedial, Book Bank facilities are made available to SC/ST/ OBC/ Minority students. Memorial prizes in the form of cash are awarded to meritorious students. Free self Defence training are provided to women students. Students are also encouraged to take part in large number in NCC, NSS, YRC and RRC activities. The college has a scholarship section which facilitate marginalized and meritorious students to avail e-Medhabrutti, Kenduleaves scholarship to SC/ST students.

5.2 Efforts made by the institution for tracking the progression

NA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1218			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	813	66.75		405	33.25

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
128	191	203	664	02	1188	119	199	206	694	-	1218

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

5.5 No. of students qualified in these examinations

| NET | [ ] | SET/SLET | [ ] | GATE | [ ] | CAT | [ ] |
| IAS/IPS etc | [ ] | State PSC | [ ] | UPSC | [ ] | Others | [ ] |

5.6 Details of student counselling and career guidance

> Carrier counselling cell of the college holds meeting periodically, invites experts from various fields to guide the students about the carrier options available after graduation.

No. of students benefitted | 300 |

5.7 Details of campus placement | NA |

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

> Especially the women NSS wings of the college undertake gender sensitization programmes through University sponsored special camps. They sensitize village folks of the adopted villages through street plays and group discussion.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level | 10 | National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ ]   National level [ ]   International level [ ]

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	48	4034.00
Financial support from government	361	13,87,613.00
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students   [03]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision, mission and objectives of the institution are clearly reflected in the charter of the institution submitted for registration i.e.

a) To promote the cause of higher education in Padampur sub-division by just and proper management of the College and by initiating and implementing projects for the College.
b) To inculcate social, moral, ethical and democratic values among rural youth through access to higher education.
c) To ignite the young mind to play a conspicuous role in the social and economic changes.
d) To develop scientific awareness in the area challenged by poverty, illiteracy and superstitions.
e) To pursue in letter and spirit the motto captioned in our emblem „Sa Vidya Ya Vimuktaye" which means „education liberates us from bondages". The institutional vision, mission and objectives are communicated to the students, staff, teachers and other stake holders through the curriculum carefully designed and framed by the University. Further, through cultural programmes, debates, discussions, extra moral lectures, the institutional objectives are communicated.

6.2 Does the Institution has a management Information System

Yes, the admission of students through Students Academic Management System (SAMS). Information of staff position is available through online SIP

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College has adopted CBCS prescribed by the University. Many senior members of the staff take part in curriculum development as members of board of studies of the University.

6.3.2 Teaching and Learning

Teaching is imparted basically through lecture method and demonstration. However each department organise seminars where all students present papers through power point. To give better exposer to students various web links are provided to them.

6.3.3 Examination and Evaluation

Mid-term and End-term examinations are held for learners. Teachers are appointed for valuation work by the University.

6.3.4 Research and Development

Being an undergraduate college the research facilities is limited. However teachers are involved in research work and even guiding research scholars for Ph. D. Degree. 7 number of research publication in International peer review journal have been published. Dr. Saroj Kumar Naik, Department of Odia has been awarded Ph. D Degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Well-equipped library with 40 thousand odd books. Internet facility with 10 Mbps Line, Reprographics facility, Reading rooms for staff and students. The computer centre with internet connection is open to student s and staff members. The computer laboratory accommodated 32 students at a time. Science department have their own computer.

6.3.6 Human Resource Management

Our carrier counselling cell invites resource persons from various field of activities to make students aware of the new avenues open to them. Teacher are deputed to HRDC Sambalpur University for orientation and refresher courses.

6.3.7 Faculty and Staff recruitment

Teachers are recruited by state selection Board (SSB) however vacancies are filled up by the management through appointment subcommittee of the college

6.3.8 Industry Interaction / Collaboration

The college makes provision for students to visit industries. Also it invites persons from corporate sectors to interact with staff and students for carrier counselling and guidance.

6.3.9   Admission of Students

> The admission into college takes place through Student Academic
> Management System (SAMS) of DHE Govt. of Odisha. The Marginalised
> section of students are given due weightage.

6.4 Welfare schemes for

Teaching and Non-Teaching	The following welfare schemes are made available to the staff members in the shape of : 1. House Rent Allowance. 2. Loan facility to both Teaching and Non-Teaching 3. Financial aid to B.G Staff 4. Festival Advance 5. Residential facility (Teaching 20% and Non-Teaching 80%)
Students	1. Health checkup, Blood grouping and eye testing camps are held regularly by inviting medical technicians. 2. Free driving licence camps are held periodically in the College campus to issue D.L to students. 3. Memorial prizes in the form of cash are awarded to meritorious students. 4. Free Internet facility thorough Broad band connection and Wi-fi. 5. S.S.G and Free studentship are provided to economically backward students. 6. Remedial, Book Bank facilities are made available to ST/SC// OBC/ Minority students. 7. Free self – Defence training to women students. 8. Railway concessions are made available to students when they go on study tours.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DLC, RD	Yes	Principal, Academic Bursar
Administrative	Yes	DLC, RD	Yes	Principal, Administrative Bursar

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni association played a major role for Golden jubilee celebration of the college. Also the association involves in different functions of the college from time to time.

6.12 Activities and support from the Parent – Teacher Association

There is no formal parent teacher association. However, Parents of Boarders (Both Boys and Girls Hostel) are invited for interaction and collection of feedback from them.

6.13 Development programmes for support staff

Our supporting staff undergo accounts training, training for treasury management, IT, SAMS, RUSA, HRMS.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our Institution has an Eco-friendly environment crowded with trees. Every year we takes incentive to plant new trees during **"Vana Mahotsav"** in 1st week of July. Using solar power system as an alternative for conservation of energy.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Inter disciplinary faculty approach was adopted as an innovative practice by different departments. A documentary film show was organised in the college to sensitise students on social awareness Active Citizenship.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1st floor Building on existing ground floor construction works was completed and used for class rooms purpose. Wi-fi facilities installed by Jio was made operational. The garden was developed for intensive studies and conservation of rare herbs of Gandhamardhan Range.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Inter disciplinary approach
> 2. Orientation programme to students and teacher on newly introduce CBCS system.

The details is attached as annexure II & III

7.4 Contribution to environmental awareness / protection

> Plantation of new trees, Cleaning Campus, Environmental awareness and Protection programme was organised by **NSS, NCC, YRC, Red-Ribbon Club** in local communities.

7.5 Whether environmental audit was conducted?   Yes √   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength-	Strong academic environment and fair examination system.
Weakness-	Lack of job oriented courses, inadequate infrastructure.
Opportunity-	Students and local communities will be benefited by the introduction of skill development course attached to the parent department
Threat –	It is a challenge for the institution to keep pace with the rapid change in the field of education and research.

8. **Plans of institution for next year**

1. Installation of power transformer inside the college campus for exclusive use of college and hostels.

2. Preparation of proposal for IGNOU study centre.

3. Workshops for teachers for development of academic skill.

4. Procurement of books and equipment as per newly introduced CBCS syllabus.

5. Holding of departmental seminars at regular interval.

6. Awareness programmes for students.

7. Opening of Computer Science (Honours)

8. Tracking of students progression.

Name _Dr. Manoj Kumar Pradhan_

Co-ordinator
Signature of the Coordinator, IQAC
Anchal College,Padampur

Name _Dr. Lalitendu Nayak_

Chairperson
Signature of the Chairperson, IQAC
Anchal College,Padampur

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

ACADEMIC CALENDER

FOR THE SESSION 2016-17

Sl. No.	Activities		Start	End
1	Admission (For +3 1st Semester)		1st Week of July	2nd Week of August
2	Beginning of Classes	For Other Semesters	15th of June	9th of May
		For 1st Semester	3rd Week of August	9th of May
3	Form Fill up	For 1st, 3rd, 5th Semester	November	
		For 2nd, 4th, 6th Semester	April / May	
4	Examination	Midterm / Internal(For 1st, 3rd, 5th Semester)	October 3rd/4th Week	
		Midterm / Internal (For 2nd, 4th, 6th Semester)	April 2nd / 3rd Week	
		End term / Semester Exam (For 1st, 3rd, 5th Semester)	December	
		End term / Semester Exam (For 2nd, 4th, 6th Semester)	June	

Principal
Anchal College, Padampur

ANNEXURE-II

Best Practice – I

1) **Title of the Practice**

   Interdisciplinary approach

2) **Goal**

   To expose the students to the cutting edges of subjects other than their core subject.

3) **The context**

   It was an usual practice of teachers to teach their students of the department and the students are confined only to the same setting. Which seems to be monotonous for learners.

4) **The Practice**

   A team was constituted by IQAC to chalk out a detailed plan for its implementation. Teachers were selected and topics specified for them was communicated. A detailed time table was prepared for its execution

5) **Evidence of success**

   As stated above, the practice was adopted as per planning. It was observed that students enjoyed a lot by interacting with the faculty members of other departments.

ANNEXURE-III

Best Practice – II

1) **Title of the Practice**

   Orientation programme on CBCS system

2) **Goal**

   To acquaint both learners and teachers with newly introduced CBCS by the University

3) **The context**

   Consequent upon introduction of Choice Based Credit System in place of traditional pattern, it became imperative to familiarize both learners and teachers with the new system.

4) **The Practice**

   The Principal and academic bursar placed the syllabus, distribution marks, question pattern, Examination pattern, curricular planning etc., before the staff members. These was a thorough discussion among the staff members and all doubts were clarified.

   Further, it was decided to acquaint the student with the new system by their respective teacher in the department.

5) **Evidence of success**

   The transition from traditional pattern to CBCS was observed to be smooth and learners easily adjusted to the new learning process.